



**Commission Meeting Minutes
1040 Main Street, Suite 206, Napa
October 24, 2016**

1. Call to Order: 3:00pm. The following were present:

<input checked="" type="checkbox"/> Elba Gonzalez-Mares	<input checked="" type="checkbox"/> Michele Grupe	<input checked="" type="checkbox"/> Howard Himes
<input checked="" type="checkbox"/> Laura Keller	<input checked="" type="checkbox"/> Andi Knowlton	<input checked="" type="checkbox"/> Molly Nelson
<input checked="" type="checkbox"/> Stephanie Paravicini	<input checked="" type="checkbox"/> Debbie Peralez	<input checked="" type="checkbox"/> Brad Wagenknecht

Staff present:

<input checked="" type="checkbox"/> Sally Sheehan-Brown	<input checked="" type="checkbox"/> Sarah Barry
<input checked="" type="checkbox"/> Emily Darlington	<input checked="" type="checkbox"/> Michelle Laymon
<input checked="" type="checkbox"/> Michelle Burhorn	

Also present:

Jennifer Henn and Jennifer Palmer, Live Healthy Napa County	Mechele Small Haggard
Tracy Schulze, Auditor/Controller	

**Brad left at 4:00pm

**Andi left at 4:40pm

2. Public Comment
A. No public comment.
3. Presentation by Live Healthy Napa County (LHNC) - Jennifer Henn and Jennifer Palmer
A. Commissioners, staff, and guests introduced themselves.
4. Approve Minutes of Meeting
A. September 26, 2016 Meeting Minutes

1. Motion 1 st : BW	Motion 2 nd : HH
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EG	MG	HH	LK	AK	MN	SP	DP	BW
				A				

- 3. Review of draft 5-year budget projections
 - (a) Postponed to the November meeting.

6. Committee Updates

A. Executive Committee

- 1. Agenda for Mini Retreat November 14th
 - (a) Mechele Small Haggard reviewed the agenda with the Commission.
- 2. Timeline of ED transition plan
 - (a) Timeline was reviewed under agenda item 5E4.
- 3. Approve change in Executive Committee membership
 - (a) Stephanie reported she will be stepping down from the Executive Committee. Laura announced she can fill the vacancy.

Motion 1 st : DP	Motion 2 nd : HH
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EG	MG	HH	LK	AK	MN	SP	DP	BW
				X				X

- 7. Commissioner Announcements/Commission Directives/Next Steps for Staff
 - A. No announcements.
- 8. Agenda for next meeting and Mini Retreat – November 14, 2016
 - A. Location: River Terrace Inn at 8:30am.
- 9. Adjourn at 4:55pm.

Michele Grupe, Chair

ATTEST:

Emily Darlington
Secretary of the Commission

Commissioners Voting Key

EG = Elba Gonzalez-Mares; MG = Michele Grupe; HH = Howard Himes; LK = Laura Keller;
AK = Andrea Knowlton; MN = Molly Nelson; SP = Stephanie Paravicini; DP = Debbie Peralez;
BW = Brad Wagenknecht

Notations under Vote: N = No; X = Excused; A = Abstained; C = Conflict; I = ineligible to vote (not sworn in)