



Commission Meeting Minutes

Cope Family Center
 707 Randolph Street, Napa
February 26, 2018
3:00pm – 5:00pm

Call to Order: 3:07pm. The following were present:

| | | |
|--|---|--|
| <input checked="" type="checkbox"/> Elba Gonzalez-Mares | <input checked="" type="checkbox"/> Michele Grupe | <input type="checkbox"/> Howard Himes |
| <input checked="" type="checkbox"/> Laura Keller | <input checked="" type="checkbox"/> Andrea Knowlton | <input checked="" type="checkbox"/> Molly Nelson |
| <input checked="" type="checkbox"/> Stephanie Paravicini | <input checked="" type="checkbox"/> Debbie Peralez | <input checked="" type="checkbox"/> Brad Wagenknecht |

Staff present:

| | |
|--|--|
| <input checked="" type="checkbox"/> Joelle Gallagher | |
| <input checked="" type="checkbox"/> Emily Darlington | |

Also present:

| | |
|--|--|
| | |
|--|--|

Public Comment

A. No public comment.

1. Approval of Commission Minutes, D. Peralez

January 25, 2018 (Motion 1st by MG, 2nd by BW).

| EG | MG | HH | LK | AK | MN | SP | DP | BW |
|----|----|----|----|----|----|----|----|----|
| | | X | | X | | A | | |

**Andrea Knowlton arrived 3:08pm.

2. ED Report

A. Report on discussions with grantees

1. Joelle reported that she had discussions with all grantees about funding for next year and all went well.

B. Joelle reported that she and Laura are attending a Stanford d.School Reunion on Thursday and Friday this week.

C. Joelle announced that she has hired someone for the Evaluator position. The person starts on March 20th.

3. Finance, D. Peralez

A. Discussion and possible approval of a consulting contract with Mechele Small Haggard. Contract not to exceed \$5,000.

1. Joelle reported that the County has requested that First 5 have a contract with Mechele Small Haggard.
2. (Motion 1st by BW, 2nd by EG).

| EG | MG | HH | LK | AK | MN | SP | DP | BW |
|----|----|----|----|----|----|----|----|----|
| | | X | | | | | | |

4. System Design Next Steps, J. Gallagher, L. Keller

A. Scope of work meeting with Open Impact

1. Joelle reported that she and Laura have a meeting with Open Impact Wednesday evening. They will be working on a scope of work and Joelle will hopefully be able to share at the March meeting.

5. Items for March 19 meeting

A. Scope of Work with Open Impact

6. Announcements

- A. Michele reported there is going to be a Voter training at NVC Main Campus and NVC Upper Valley Campus on 3/29.
- B. Michele also reported that Blue Ribbon Month is in April. The Proclamation at the BOS will be on 4/20; Report to BOS on the status of our children will be on 4/24; and a screening of Resilience film will be on 4/5.
- C. Laura reported that the Touchpoints Training and the Napa Valley Breastfeeding Coalition Conference are coming up.

Adjourn at 4:00pm.


Debbie Peralez, Chair

ATTEST:



Emily Darlington

Commissioners Voting Key

EG = Elba Gonzalez-Mares; MG = Michele Grupe; HH = Howard Himes; LK = Laura Keller;
AK = Andrea Knowlton; MN = Molly Nelson; SP = Stephanie Paravicini; DP = Debbie Peralez;
BW = Brad Wagenknecht

Notations under Vote: N = No; X = Excused; A = Abstained; C = Conflict; I = ineligible to vote (not sworn in)