



Commission Meeting Minutes

Cope Family Center
 707 Randolph Street, Napa
November 26, 2018
3:30pm – 5:00pm

Call to Order and Roll Call at 3:30 Pm, D. Peralez

The following were present:

<input checked="" type="checkbox"/> Elba Gonzalez-Mares	<input checked="" type="checkbox"/> Michele Grupe	<input checked="" type="checkbox"/> Jennifer Palmer
<input checked="" type="checkbox"/> Laura Keller	<input checked="" type="checkbox"/> Andrea Knowlton	<input type="checkbox"/> Brad Wagenknecht
<input checked="" type="checkbox"/> Debbie Peralez	<input checked="" type="checkbox"/> Jennifer Ocon	<input checked="" type="checkbox"/> Kecia Lind

Staff present:

<input checked="" type="checkbox"/> Joelle Gallagher	<input checked="" type="checkbox"/> Anne Sutkowi-Hemstreet
<input checked="" type="checkbox"/> Lindi Gallagher	

Also present:

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** pm arrived

Public Comment

Tobias Weare, from the State Council Office in Vallejo, is working to start advocacy groups for individuals with intellectual and/or developmental disabilities in Napa County. He will be heading up meetings on November 27th and December 18th at the Napa County Library.

1. Approval of Commission Minutes, October 22, 2018:

(Motion 1st by, E.Gonzalez - Mares , Motion 2nd by L. Keller)

EG	MG	LK	AK	JO	JP	DP	BW	KL

2. Executive Committee Report, D. Peralez, Tabled

3. Resolution 2018-03, Deferred Compensation, D. Peralez

- A. Discussion and possible action: Commission authorizes First 5 participation in the 401(a) Retirement Savings Plan for Calendar Year 2019 and approves an employer 401(a) contribution in the form of up to \$4,000 match of Executive Director’s contributions to the 457 Deferred Compensation Plan*

(Motion 1st by, L. Keller, Motion 2nd by, M.Grupe)

EG	MG	LK	AK	JO	JP	DP	BW	KL

4. **Contract Review and Possible Approval, D. Peralez**
 A. **Cancellation of Open Impact Consulting Contract (\$210k)***

(Motion 1st by, L. Keller, Motion 2nd by, J. Palmer)

EG	MG	LK	AK	JO	JP	DP	BW	KL

- B. **Approval of With/In Collaborative LLC Consulting Contract (\$210k)***

(Motion 1st by, M. Grupe , Motion 2nd by, J. Ocon)

EG	MG	LK	AK	JO	JP	DP	BW	KL

- C. **F5NN Facilities Contract, Bodega Bay Lodge May 15-17**

(Motion 1st by, E. Gonzalez-Mares , Motion 2nd by, A. Knowlton)

EG	MG	LK	AK	JO	JP	DP	BW	KL

5. **Review and Approve 2019 Meeting Schedule***, D. Peralez
 (1st Motion by, M. Grupe, 2nd by A. Knowlton)

EG	MG	LK	AK	JO	JP	DP	BW	KL

6. **Update F5NN Cohort**, J. Gallagher & A. Sutkowi-Hemstreet

- A. Recruitment of participants
- B. Evaluation Plan - Mapping Survey, Logic Model, Theory of Change, Design team outcomes, 5-7 year out – look at long term outcomes

7. **Discuss Public Charge and Possible First 5 Position**, J. Gallagher

- A. Discussion of drafted press release on position. Subcommittee will continue working on plan and coordinating with statements from the CLC and its members. Joelle will make a public records request to the County to obtain from HHS to determine probable impact of the rule change.

8. **Items for December 17 meeting**

- A. Subcommittee to report back on First 5 position on Public Charge and possible press release approval
- B. Elect Commission Officers

9. **Announcements**

Michele Grupe – OCAP Prevention Summit, up to 10 representatives may attend to develop a Prevention Plan. Michele will prepare application to OCAP.

Deb Peralez - applying for Early Head Start expansion; First 5 supported

Anne Sutkowi-Hemstreet - First 5 applying for the Infant Toddler Block Grant

Adjourn at 4:56 pm.

Debbie Peralez, Chair

ATTEST:

Lindi Gallagher

*ExCom recommendations to Commission

Commissioners Voting Key

EG = Elba Gonzalez-Mares; MG = Michele Grupe; LK = Laura Keller;

AK = Andrea Knowlton; JO = Jennifer Ocon; JP = Jennifer Palmer; DP = Debbie Peralez;

BW = Brad Wagenknecht

Notations under Vote: N = No; X = Excused; A = Abstained; C = Conflict; I = ineligible to vote (not sworn in)