



FIRST 5

NAPA COUNTY

MEETING ADDRESS: 1303 Jefferson Street, Suite 100A, Napa CA 94559

AGENDA
June 24, 2024
3:00 PM-5:00 PM

Agenda Item	Facilitator	
1) Call to Order	J. Cisneros	
2) Public Comment	J. Cisneros	
3) Approval of Commission Meeting Notes <i>May 20, 2024</i>	J. Cisneros	ACTION
4) Commission Business	J. Cisneros	
a) Welcome new Executive Director - Ashley Westhaver		
b) Program Evaluation Update	M. Grupe	
5) Contracts	J. Cisneros	
A) Review and possible approval of Amendment #1 to MEMORANDUM OF UNDERSTANDING 591-24 between First 5 Napa County Children and Families Commission and First 5 Sonoma County Children and Families Commission, contingent upon approval by the state, to carry over unspent funds of \$38,125.43 from FY23/24 into FY24/25, for a total contract of \$258,899.		ACTION
B) Review and possible approval of Amendment #1 to MEMORANDUM OF UNDERSTANDING 593-24 between First 5 Napa County Children and Families Commission and		ACTION



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Solano County Office of Education, contingent upon approval by the state, to carry over unspent funds of \$39,85.00 from FY23/24 into FY24/25, for a total contract of \$159,410.

ACTION

C) Review and possible approval of Amendment #1 to MEMORANDUM OF UNDERSTANDING 595-24 between First 5 Napa County Children and Families Commission and Lake County Office of Education, contingent upon approval by the state, to carry over unspent funds of \$5,472.05 from FY23/24 into FY24/25, for a total contract of \$148,447.95.

ACTION

D) Review and possible approval of Amendment #1 to MEMORANDUM OF UNDERSTANDING 597-24 between First 5 Napa County Children and Families Commission and Solano County Office of Education, contingent upon approval by the state, to carry over unspent funds of \$50,037.00 from FY23/24 into FY24/25, for a total contract of \$312,379.

ACTION

E) Review and possible approval of Amendment to Contract 602-24 with Michele Grupe at the rate of \$175.00 per hour for duties as interim Executive Director during FY23-24 increasing from 'up to 8 hours' to 'up to 20 hours.' Funding allocation from 52310 Consulting Services in FY23-24 Budget and FY24-25 Budget.

ACTION

F) Review and possible approval of Program Evaluation Contract for FY23/24 and FY24/25 with Mechele Small Haggard, not to exceed \$72,925. Funding Allocation from 52310 Consulting Services in the FY23-24 and FY24/25 Budgets.

ACTION

G) Review and possible approval of Ready, Set, Grow Service Mapping and Logic Model contract with Mechele Small Haggard, not to exceed \$11,375. Funding Allocation from 52310 Consulting Services in the FY24/25 Budget.



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6) Items for next commission meeting

J. Cisneros

7) Announcements

J. Cisneros

* Recommended for approval by Executive Committee

Next Commission Meeting: August 26, 2024 from 3-5PM