



****UPDATED MEETING DETAILS****
May 20, 2024 3:00 PM-5:00 PM

MEETING IN PERSON ADDRESS: 439 Devlin Road, Napa CA 94558

Commission Meeting Minutes

1. Call to Order: 1:15 pm. The following were present:

<input checked="" type="checkbox"/> X Juan Cisneros	<input checked="" type="checkbox"/> X Jennifer Ocon	<input checked="" type="checkbox"/> X Monica Koenig
<input type="checkbox"/> Kecia Lind	<input type="checkbox"/> Joelle Gallagher	<input checked="" type="checkbox"/> Jennifer Yasumoto-Absent
<input type="checkbox"/> Kelsey Petithomme	<input type="checkbox"/> Vanessa Rubio	<input type="checkbox"/> Torence Powell

Staff present:

<input checked="" type="checkbox"/> Michele Grupe	
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2. Public Comment

1. No public comments.

3. Approval of Commission Minutes, J. Cisneros

a. Minutes for April 2024

a. (Motion 1st by KP , 2nd by VR).

JC	VR	TP	KL	JO	KP	JG	MK	JY
Y	2nd	X	X	Y	1st	X	Y	absent

4. Compliance Item: "Review and Approval of strategic plan 2023-2026

(Motion 1st by JO 2nd by KP).

JC	VR	TP	KL	JO	KP	JG	MK	JY
Y	Y	X	Y	1st	2nd	X	Y	Absent

5. Review and possible approval of 2024-2025 Staff COLAs and Wage & Compensation Package

(Motion 1st by TP 2nd by MK).

JC	VR	TP	KL	JO	KP	JG	MK	JY
Y	Y	1st	Y	Y	Y	X	2nd	Absent

6. Draft Budget Review FY 2024-2025, J. Cisneros

- a. Staff Review- (MG)
- b. Open Public Hearing
- c. Receive Testimony- Discussion
- d. Close Public Hearing
- e. Adopt FY 2024-2025 Budget- Discussion tabled until May meeting.

(Motion 1st by JO 2nd by KL).

JC	VR	TP	KL	JO	KP	JG	MK	JY
Y	Y	Y	2nd	1st	Y	X	Y	Absent

8. Review and possible approval of contract

All contracts were reviewed. No questions asked. JO commented that the contract needs to be updated on Cope contracts with new chair name.

a. (Motion 1st by JG , 2nd by KP).

JC	VR	TP	KL	JO	KP	JG	MK	JY
Y	Y	A	Y	Y	2nd	1st	Y	Absent

7. Items for next Commission Meeting, J.Cisneros

- Outcome Presentation from Program Department – Ivett
- Contract approvals for FY24/25 (professional services, Quality Counts and any other standing contracts or rollover funds)

Adjourn: 4 :01 pm.

Juan Cisneros, Chair

ATTEST:

Monica Koenig, Secretary

Commissioners Voting Key

JC = Juan Cisneros; TP= Torrence Powell; VR = Vanessa Rubio
 KL = Kecia Lind; JO = Jennifer Ocon; KP = Kelsey Petithomme;
 JG = Joelle Gallagher; MK= Monica Koenig

Notations under Vote: A = Abstained; C = Conflict; I = ineligible to vote (not sworn in)
 Y= Vote in Approval; N= Vote Against
 Absent = Commissioner Absent