



****UPDATED MEETING DETAILS****
February 24, 2025 3:00 PM-5:00 PM

MEETING IN PERSON ADDRESS: 1303 Jefferson Street, Suite 100A

Commission Meeting Minutes

1. Call to Order: 3:00 pm. The following were present:

<input checked="" type="checkbox"/> Juan Cisneros	<input checked="" type="checkbox"/> Jennifer Ocon	<input checked="" type="checkbox"/> Monica Koenig
<input type="checkbox"/> Torence Powell-absent	<input checked="" type="checkbox"/> Joelle Gallagher	<input checked="" type="checkbox"/> Jennifer Yasumoto
<input checked="" type="checkbox"/> Kelsey Petithomme	<input type="checkbox"/> Vanessa Rubio-absent	<input checked="" type="checkbox"/> Marlena Garcia

Staff present:

<input checked="" type="checkbox"/> Ashley Walker	
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2. Public Comment

1. No public comments.

3. Mission and Vision Moment

a) Juan Cisneros presented on the Napa Early Learning Center project, a partnership between Child Start, NCOE, and various other Napa County community partners. The center is expected to open in late summer 2025, and will serve as a hub for ECE family services.

4. Approval of Commission Minutes, J. Cisneros

a) Minutes for January 2025

a. (Motion 1st by JG, 2nd by MG)

JC	VR	TP	JO	KP	JG	MK	JY	MG
Y	Absent	Absent	Y	Abstained	1 st	Y	Y	2 ND

5. Commission Business

- a) Form 700 Reminder
- b) **Optional** Brown Act presentation by Napa County Deputy Counsel—Wednesday March 12th 11-12:15pm located at the Napa Board of Supervisors Chambers. Confirm RSVP with Ashley
- c) **Optional** First 5 Association Commission Onboarding Presentation May 22nd 9:30-11am, via zoom. Confirm RSVP with Ashley
- d) Resolution #2025-1, updating the regular time of ExComm meetings to 8:30-9:30 am

a. (Motion 1st by MK, 2nd by JY)

JC	VR	TP	JO	KP	JG	MK	JY	MG
Y	Absent	Absent	Y	Y	Y	1 st	2 nd	Y

6. Presentation on 2023-24 Impact Grant outcomes from Community Resources for Children

7. Executive Director Report:

- a) First 5 Association Annual Summit report—full team attending three days of learning and networking in San Diego
- b) First 5 Association FY26 dues update—we are still waiting outcome from Association
- c) Upcoming events include NCOE career fair, Doula Task Force, Story Walk

8. Review and possible approval of contract #606-25, Community Capacity Building proposal with On The Move for \$30,000.
- a) Motion amended to state: The Commission motions to approve \$30,000 be donated through Napa Valley Community Foundation to support the “One Napa Valley Together” initiative through the train the trainer program

a. (Motion 1st by KP, 2nd by MK)

JC	VR	TP	JO	KP	JG	MK	JY	MG
Y	Absent	Absent	Abstained	1 st	Y	2 nd	Y	Abstained

9. Items for next Commission Meeting, J. Cisneros

- Final Form 700 Reminder
- Association Dues update
- Fy26 draft budget proposal

10. Announcements

- a) Next Mission Moment volunteers- March=Marlena, April=Joelle
- b) NCOE launching Early Childhood Educator of the Year, First 5 to consider supporting award in the future

Adjourn: 4 :37 pm. _____

Juan Cisneros, Chair

ATTEST:

Ashley Walker, Secretary

Commissioners Voting Key

JC = Juan Cisneros; TP= Torrence Powell; VR = Vanessa Rubio
 JO = Jennifer Ocon; JY= Jennifer Yasumoto; KP = Kelsey Petithomme;
 JG = Joelle Gallagher; MK= Monica Koenig; MG= Marlena Garcia

Notations under Vote: A = Abstained; C = Conflict; I = ineligible to vote (not sworn in)

Y= Vote in Approval; N= Vote Against

Absent = Commissioner Absent

X= arrived after or left before vote